

## INSTRUCTIONS FOR VOTING BY POST

**Votes by (i) postal and (ii) electronic correspondence are allowed, as long as the Company has its shares admitted to trading in a regulated market.**

Without prejudice to proof of shareholder status under the terms and deadlines set out in the Call Notice, **the ballot papers must be signed by the holder of the shares or by whoever legally represents him/her**, and the shareholder, if he/she is a natural person, must accompany the ballots of vote of a certified copy of his/her identification document and, if it is a legal person, the signature must be recognized (by a notary, lawyer or solicitor) in the capacity and with powers for the act, **accompanied by a copy of the written document** issued by the financial intermediary where the individualized registration account is open, **informing about the number of shares registered** in the name of its client **with reference to the Record Date**.

**The written declaration stating the shareholder's request to cast a postal vote and the written documents proving his/her ownership of the shares must be sent by registered post to the Company's head office** at Rua Manuel Pinto de Azevedo, 818, 4100-320 Porto, with the sender's identification and addressed to the Chairman of the Shareholders' General Meeting, **by the end of the 26<sup>th</sup> of April 2022**.

**The electronic votes and the written documents proving his/her ownership of the shares must be sent by email** to the email address [sede@ramadainvestimentos.pt](mailto:sede@ramadainvestimentos.pt), with the sender's identification and addressed to the Chairman of the Shareholders' General Meeting, **by the end of the 26<sup>th</sup> of April 2022**.

Provision of written declaration stating the shareholder's request to cast a postal vote until such date (26<sup>th</sup> of April 2022) does not obviate the need, from the shareholder who intends to exercise its right to cast a postal vote, to address to the financial intermediary where the respective individual securities account is open the declaration of participation in the Shareholders' General Meeting (until 23:59 hours of the 21<sup>st</sup> of April 2022) and sending by the financial intermediary to the Chairman of the Shareholders' General Meeting (until 23:59 hours of the 22<sup>nd</sup> of April 2022), of the aforementioned declaration of participation accompanied by a document proving the number of shares registered in the name of its client with reference to the Record Date.

Vote declarations must (i) indicate the point or points on the agenda to which it relates, (ii) indicate the specific proposal to which it is addressed, with indication of that of the proposers, as well as (iii) contain the precise and unconditional indication the voting direction for each proposal.

Votes cast by correspondence count for the verification of the constitutive quorum of the Shareholders' General Meeting, and the result of the voting by correspondence in relation to each item on the agenda is disclosed in the point to which it relates.

The postal vote issued shall be deemed to be revoked, in the event of the presence, at the Shareholders' General Meeting, of the shareholder who issued it or of a representative designated by him.

If the vote declarations omit the vote in relation to proposals presented before the date on which these same votes were cast, this shareholder will be deemed to abstain from these proposals.

The votes exercised by correspondence are considered as negative votes in relation to deliberation proposals submitted after the date on which these same votes were cast.

It is the responsibility of the Chairman of the Shareholders' General Meeting to check the conformity of the declarations of vote by correspondence, and the votes corresponding to the declarations that are not accepted will be deemed as not cast.

It is the Company's responsibility to ensure the confidentiality of votes cast by correspondence until the time of voting.

Ballot papers for points on the agenda are available at the company's website ([www.ramadainvestimentos.pt](http://www.ramadainvestimentos.pt)) from the date of the publication of this notice of meeting on.